

CCA GLOBAL PARTNERS 2017 SUMMER INTERNSHIP

MAY 22 – JULY 28



PROJECT COORDINATOR

As our **Project Coordinator Intern**, you will work for our **Chairman/Co-CEO** working on important projects for many of our unique business units.

DAY TO DAY PROJECTS:

- You'll research new projects for the Co-CEO
- You'll build presentations and communicate findings
- You'll create charts and graphs using raw data
- You'll develop and maintain project files

EXPERIENCE AND/OR SKILLS YOU HAVE A KNACK FOR:

- Break out the planner – you should be organized and super comfortable with project coordination.
- Sharpen those presentation skills; you won't get a greater experience than presenting to our Co-CEO!
- Building relationships and working effectively with others is a no-brainer.

EDUCATION:

You should be currently enrolled in an accredited college or university pursuing a degree in **Marketing, Market Research** or **Business**.